



Dr. Nicholas D. Wahl  
*Superintendent of  
Schools*

Dr. Claudia M. Geocaris  
*Assistant Superintendent  
for Instruction*

Troy A. Courtney  
*Director of  
Human Resources*

Laurel Beasley O'Brien  
*Director of  
Student Services*

Jeffrey T. Eagan  
*Business Manager*

## Parent Notification and Permission

for District 86 computer specialists  
to work on a student's personal computer.

Your son or daughter has requested that we work on their personal computer. Before we make any changes to your son's or daughter's computer we need your acknowledgement of the risks involved and your express permission to do the work.

Any time we make an adjustment on a computer there are risks to the files and access to programs. If the work we do requires us to change the configuration on their computer, it may change their desktop, alter their ability to access a home network, or eliminate programs or files. Because of this, it is very important that all programs and files be backed-up on a home computer or network before we do any work. If you give us permission to work on your son's or daughter's computer, please see that all files are backed-up before we do so.

We will take reasonable care to avoid changes that are not necessary, but there are inherent risks of lost files or programs any time a computer is worked on.

There may be requests for work that we cannot accomplish, if so we will provide an explanation. We will allocate a reasonable amount of our specialists' time to do the requested work. We may not be able to complete work requests that require extensive use of our specialists' time.

If you want us to work on your son's or daughter's computer, please sign this form and return it to the classroom teacher who submitted the Helpdesk request on behalf of your son or daughter. Signing this form acknowledges the risks and gives us permission to do the work your son or daughter asks us to do.

Tim Hohman  
Director of Technology  
Hinsdale Township High School District 86  
630-655-6155  
thohman@hinsdale86.org

-----  
*Please Return This Form to the Teacher Who Made the Helpdesk Request on Behalf of Your Son or Daughter*

"I understand that work done on my son's or daughter's personal computer by District 86 computer specialists could result in reconfiguration that might alter the desktop or lead to loss of files or programs. I understand that we should back-up any files or programs before any work is done. I give permission to District 86 computer specialists to work on my son's or daughter's personal computer."

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent Name, Printed

\_\_\_\_\_  
Student Name & ID #